



2023 Partnership & Liability Agreement

Summary of Changes and FAQs

If you have further questions after reading this guide, please contact Nathan Kreis by email at nkreis@acrfb.org or by phone at 330.436.3173.

Summary of Changes

New Requirements

The following items are new requirements of Network Partners based on new guidance from Feeding America.

- [2c] Partners have always been permitted to share excess product with other Partners, otherwise known as sub-distribution. Partners sub-distributing products or Partners receiving sub-distributed products must sign a Sub-Distribution Agreement. The Sub-Distribution Agreement outlines when and how product can be sub-distributed and how to log it. The Sub-Distribution Agreement and template log can be found on the Agency Zone.
- [2d] Partners must distribute all Foodbank food and non-food product to neighbors visiting their program, except in limited situations described in Section 2di-iv. Foodbank product is no longer permitted to be used internally for a program's operations or upkeep.
- [6] When trained staff or volunteers turn over, Network Partner Orientation and applicable food safety training must be completed by the new person(s) within 60 days of their start date.
- [6] At least one staff member or volunteer from meal programs (such as hot meal programs, residential/rehab centers, shelters, and any other program preparing food), must attend Advanced Food Safety Training. The Foodbank will reach out to meal programs with further information in the coming months.

Added to the Agreement

The following items are not new requirements of Network Partners, but they are new to the Partnership & Liability Agreement: 2b, 4, 5, 7, 9, 12, 16, 23, 27, 28.

Frequently Asked Questions

Why did the agreement change and where did the new requirements originate?

We updated the agreement based on new guidance from Feeding America. The Akron-Canton Regional Foodbank has a contractual relationship with Feeding America, our national partner and the nation's largest hunger-relief charity.

Did anything else change?

The changes outlined above are highlighted because they apply to most programs. Changes related to smaller groups of partners (such as Agency Direct Pickup partners) will be communicated to applicable partners in the coming months.

Can I use Foodbank items like soap and toilet paper at my facility? What about water for my volunteers?

Unfortunately, no. Partners must distribute all Foodbank food and non-food product to neighbors visiting their program, except in limited situations described in Section 2di-iv. If you have specific questions related to product-use, please contact Nathan Kreis at nkreis@acrfb.org or 330.436.3173.

Am I supposed to sign the new agreement?

Main contacts of all Network Partners must sign the new 2023 Partnership & Liability Agreement.

How do I sign the new agreement and when is it due?

Main contacts will receive an email invitation to sign the new agreement digitally in early March. Please sign the agreement by Friday, April 14th.

When does the new agreement go into effect? Do I need to sign it annually?

The new agreement goes into effect March 2023. The Partnership & Liability Agreement only needs to be signed when the Foodbank makes changes or when there's a new main contact at your program.

I still have more questions. How can I learn more?

To learn more, join us for a brief presentation and Q&A discussion on Wednesday, March 8th at 9am. To register, please [click here](#). We will record and share the roundtable for anyone unable to attend.

You are also welcome to contact Nathan Kreis with questions by email at nkreis@acrfb.org or by phone at 330.436.3173.